

Approved by
decision N 9/2 of YSU Academic Council
on the 26th of May 2022

Chairman of YSU Academic Council
H. Hovhannisyan

REGULATION
ON THE ADMISSION TO MASTER'S DEGREE PROGRAMME (IN FULL- AND PART-TIME
EDUCATION MODES) OF YEREVAN STATE UNIVERSITY

1. GENERAL PROVISIONS

1. With the present regulation (hereinafter Regulation) the rules and terms of admission to master's degree programme of «Yerevan State University» foundation (hereinafter YSU) in full- and part-time education modes are defined.

2. The legal bases of the present regulation are the laws of the Republic of Armenia, the decisions of the government, «The regulation on admission to and learning in the master's degree programmes of the institutions of higher education of the Republic of Armenia» approved by decree № 1193-N of the Minister of Education and Science of the Republic of Armenia on the 6th of December 2007, YSU Charter and other legal acts.

3. The list of the master's degree programmes for each academic year by the submission of the Rector is approved by the RA Ministry of Education, Science, Culture and Sports.

4. In case of the minimal number of students, defined by the corresponding YSU regulation, not being admitted the given master's degree programme is not implemented.

5. The minimal threshold of the attestation grade and GPA required for the admission to master's degree programme is defined by the decree of the Rector for each year.

6. A student's learning in YSU master's degree programme in full-time education mode is allowed only in one master's degree study programme.

7. Studying in YSU master's degree programme in full-time education mode is prohibited for the persons who are performing mandatory fixed-term military service or contract military service.

2. REGULATION AND TERMS OF STUDYING IN MASTER'S DEGREE PROGRAMME

8. The graduates having qualification of a bachelor, master and diplomized specialist from the state and non-state institutions of higher education of the Republic of Armenia accredited in accordance with specialties/having passed institutional accreditation can enter YSU master's degree programme in full- and part-time education modes on the competitive basis.

9. The admission of citizens of foreign countries is carried out:

a) in accordance with the general bases defined by the present regulation (only YSU graduates can apply for the competition),

b) by means of an interview in accordance with the regulation defined by decision № 700-N of the Government of the Republic of Armenia on the 28th of April 2011.

10. The admission to YSU master's degree programme in full-time education mode is carried out in two stages, and the one in the part-time education mode – one stage. The timetable for the conduction of the stages is approved by the decree of the Rector.

11. The graduates from YSU bachelor's degree programme of the same specialty (of the study programme) of the last three academic years (the calculation of the years begins from the ongoing academic year) in full- and part-time education modes can participate in the first stage of the competition for non-fee- and fee-paying full-time education according to their final attestation grade and the grade point average (GPA) registered in the supplement of the diploma.

The admission of applicants is carried out without entrance exam, on the competitive basis with the consideration of the attestation grade and GPA threshold. In the case of equal GPA-s the following additional standards are considered:

a) presence of the diploma with honors,

b) the results of the final attestation.

At this stage the entrance requirements of admission to separate master's degree programmes for each year are defined by the decree of the Rector.

In case of not passing the competition announced for the non-fee-paying (with the complete compensation for tuition fee by the government in the form of students' benefits) places the applicants of the 1st stage are admitted to the same study programme on the fee-paying basis.

12. The graduates from the bachelor's degree programme of YSU Ijevan branch can participate at the 1st stage of the competition of full-time admission for the non-fee-paying places allocated for only YSU Ijevan branch. The applicants who did not pass the competition are admitted to the same study programme on the fee-paying basis.

13. The admission to only separate study programmes in non-fee-paying and fee-paying learning systems functioning in the master's degree programme as well as defined by the Rector's decree is carried out exceptionally on the basis of entrance exam results through a

competition. The graduates having the qualification of a bachelor or diplomized specialist from YSU (including Ijevan branch), other RA state and non-state institutions of higher education accredited in accordance with specialties/having passed institutional accreditation can participate in the competition.

14. The admission through the second stage is carried out by two substages and only in the fee-paying education system.

The graduates having qualification of a bachelor, master or diplomized specialist from YSU and other state and non-state institutions of higher education (in full- and part-time education modes) accredited in accordance with specialties/having passed institutional accreditation can participate in the competition for admission at this stage.

15. The admission through the second stage to the fee-paying education system of the same specialty (of the study programme) for the applicants of the YSU **bachelor's degree** programme of the last three academic years (the calculation of the years begins from the ongoing academic year) in full- and part-time education modes who overcame the minimal threshold of the GPA and attestation grade defined by the decree of the YSU Rector is carried out without entrance exam except for the master's degree study programmes defined by the decree of the Rector the admission of which is carried out on account of exam results on the competitive basis.

The admission to the fee-paying education system of the same specialty (of the study programme) for the applicants who did not overcome the minimal threshold of the attestation grade and GPA defined by the decree of the YSU Rector is carried out on account of exam results on the competitive basis.

16. **Studying in master's degree programme in part-time education mode** is arranged only on fee-paying basis except for the cases specified by law.

The graduates having the qualification of a bachelor, master or diplomized specialist from YSU and other state and non-state institutions of higher education (in full- and part-time education modes) accredited in accordance with the specialties/having passed institutional accreditation can participate in the competition for admission in the part-time education mode.

The admission in the part-time education mode of the same specialty (of the study programme) for the applicants of the YSU **bachelor's degree** programme of the last three academic years (the calculation of the years begins from the ongoing academic year) in full- and part-time education modes who overcame the minimal threshold of the attestation grade and GPA defined by the decree of the YSU Rector is carried out without entrance exam except for **the master's degree study programmes** approved by the decree of the Rector the admission of which is carried out on account of exam results on the competitive basis.

17. The admission in the full- and part-time education modes of the graduates having the qualification of a bachelor, master or diplomized specialist from other state and non-state institutions of higher education (in full- and part-time education modes) accredited in

accordance with specialties/having passed institutional accreditation is carried out only on account of exam results on the competitive basis.

Exceptionally the graduates having **bachelor's degree** basic education of the given specialty or **bachelor's degree** professional knowledge of the adjacent specialty can apply for the **admission to several master's degree programmes**. The list and requirements of such master's degree programmes are approved by the decree of the Rector each year.

18. The applicants who entered the master's degree fee-paying system shall pay the tuition fee according to the defined regulation, amount and dates after which the students are decreed.

Upon the reception of the decree on an applicant's admission to YSU master's degree programme within 10-day period the copies of the student's documents entered online are collected and a personal file is composed in the faculty (center, institute).

3. REGULATION ON THE STRUCTURE AND FORMATION OF COMMITTEES

19. For the purpose of arranging admission to master's degree programme an admission committee is formed with the supervision of the YSU Rector.

YSU vice-rector for Scientific/Academic affairs, the head of the Educational-methodological department and the head of the Master's degree department of the Educational-methodological department are involved in the committee.

For the purpose of acceptance of the files of the applicants an auxiliary board to the master's degree admission committee is created.

20. For the purposes of examination of the applications for admission to master's degree programme, summarisation of exam results and submission of the conclusion on the admission of applicants a mandatory committee under the chairmanship of vice-rector for Scientific/Academic affairs is created by the decree of the YSU Rector.

The head of the YSU Educational-methodological department, deans of the faculties (directors of institutes and centers) and the head of the Master's degree department of the Educational-methodological department are involved in the committee.

21. For the purpose of conduction of entrance exams subject examination committees, within which the dean of the given faculty (director of the institute and center), the supervisors of the corresponding master's degree study programmes and a representative of the admission committee (if necessary) are involved, are formed by the decree of vice-rector for Scientific/Academic affairs.

4. DOCUMENTS SUBMITTED FOR ADMISSION

22. Acceptance of the applications and documents required for admission to YSU master's degree programme is carried out in online mode.

23. For admission to master's degree programme applicants shall scan and enter the following documents:

a) application filled out for admission to master's degree programme where only one master's degree study programme can be mentioned,

b) the original copies of diploma of higher education and the supplement,

c) in case of the submission of a diploma from a foreign HEI a reference from **“The National Information Center for Academic Recognition and Mobility”** on the equivalence of the diploma shall be submitted with the diploma,

d) 1 photo (3x4 sized),

e) the original copy (1-4th and 18-19th pages) of military record (if present),

f) the original copy of the passport or identification card,

g) the receipt of the payment charged for the admission services. The amount of the payment charged for the admission services is defined by the decree of the Rector.

For the purpose of clarification of the authenticity of the diploma submitted by an applicant the committee is entitled to require from the applicant a reference from **“The National Information Center for Academic Recognition and Mobility”** on the authenticity of the diploma as and when necessary.

5. FINAL PROVISIONS

24. Changes and additions to the present regulation are carried out by the YSU Academic Council in accordance with the regulation defined by the YSU Charter and internal legal acts.

25. The present regulation is published on the YSU official webpage.